



BELKNAP COUNTY COMMISSIONERS
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Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes September 5, 2012

Commissioner Philpot called the Belknap County Commissioners meeting to order at 7:30 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Administrators report: Administrator Shackett reported that the new sign at the entrance has been installed; the lighting, flag poles and painting are complete. Departments have begun preparing their 2013 budget requests. The County has new SEA representative and a meeting has been scheduled to begin the next round of union negotiations. Ricci Greene spent 2.5 days in Belknap County gathering data, holding meetings, and reviewing our jail. It went very well and they will let us know when the next web based meeting will take place. Administrator Shackett stated how impressed Ricci Greene was with the jail professionals doing such a great job and that what they are accomplishing for such a large population and a small staff (they referred to it as a Skelton staff) is very impressive. LGC spent a day at the county teaching employees about the value of knowing your numbers and we are doing a lot of work on Wellness programs. Administrator Shackett and Finance Director Waring will both become Certified Public Managers this year. They are doing a joint project for their class on the WOW trail. Lastly, Ms. Shackett informed the board that they are attempting to implement the changes agreed upon with the Register of Deeds and that she will keep the Commissioners posted.

Jail planning committee rescheduled: Canceled 9/11/12 and re-scheduled to meet Wednesday, September 12, 2012 at 4:30 PM.

Communications update: Administrator Shackett stated the Sheriff told her that they are awaiting approval of the crane to set the tower on Pinnacle Hill. Also that Belknap County has been cleared by the State for Belknap Tower to be able to set up equipment and that the new radios will also help improve communications all around.

Approval of minutes: M/Nedeau, S/Thomas to approve the 8/22/12 minutes as written. **Motion carries.**

Nursing Home tub room renovations: Administrator Shackett recommended that the Commissioners approve the request to waive the competitive bidding process because there was only 1 bidder on the project. Facilities Manager, Dustin Muzzey supported this request to waive the process and award the bid to Pellowe Construction. M/Thomas, S/Nedeau to waive the bidding requirements and to award the bid as presented and recommended. Unanimous. **Motion carries.**

Postage meter contract: Administrator Shackett recommended approval of a postage meter renewal lease. The purchasing coordinator and the Finance Director have prepared and reviewed the contract. M/Nedeau, S/Thomas to approve and sign the contract. Unanimous. **Motion carries.**

NHCI – PONI Training Program in Denver, CO: Administrator Shackett and Commissioner Philpot reported that their trip to Denver, CO for the National of Corrections Institute of Training program was quite an experience and a very rigorous program. It was extremely informative and they will discuss in detail at the next jail planning committee meeting.

Information from NHAC: Commissioner Nedeau inquired about the email from Betsy Miller at the New Hampshire Association of Counties regarding a court case on RSA 28:10 a. Administrator Shackett reported that it is regarding the Retirement System and the towns, schools and counties lost the case. It may be appealed.

Property that abuts courthouse parking lot: Commissioner Philpot mentioned he received a phone call from the family that owns a house that abuts the courthouse parking lot to inquire if the county is interested in purchasing it. Commissioner Philpot looked at it and his opinion is that the county is not interested in it and Administrator Shackett concurs. Commissioner Nedeau and Commissioner Thomas will each take a look at it and contact Ms. Shackett with their answer in the next day.

Letter to the local newspapers: Commissioners discussed their concern of the continuation of incorrect information that appears in the newspaper in letters to the editor. The most recent was an article about a gym that the county built. The County has not constructed a gym and it was not part of the Administration renovations. It is important to state for the record that there is erroneous information.

Public comments: Commissioner Philpot asked for public comment. There was one.

Adjourn: M/Nedeau, S/Thomas to adjourn at 8:30 AM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant